

To: Cllrs Bagot-Webb, Cartmell, Judd, King, Nash, Sharps, Tiller, Weaver, E Wiltshire, P Wiltshire and Young (Chair).

You are hereby summoned to attend a meeting of the **Finance and Policy Committee** to be held on **Monday 20 January 2025**, following Direct Responsibilities Committee meeting at Brackley Town Hall, Market Place, Brackley, NN13 7AB.

15 January 2025



Deputy Town Clerk

AGENDA

Members of the press and public are invited to attend

359/24 Apologies for absence

Members are asked to receive and, if appropriate, approve apologies.

360/24 Declarations of interest

Members are asked to declare any disclosable pecuniary interests in item on the agenda, **and the nature of that interest**, in accordance with the Localism Act 2011 and the Brackley Town Council Code of Conduct.

361/24 Public participation

This section of the meeting gives members of the public who are present an opportunity to speak. You may speak on any item which appears on the agenda for this evening's meeting. The session will last for a maximum of 15 minutes with any individual's contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chair of the meeting.

362/24 Approval of minutes

Members are asked to receive and approve the minutes of the previous meeting of the Finance and Policy Committee held on Monday 16 December 2024.

Recommendation – to approve the minutes of the meeting of the Finance & Policy Committee on Monday 16 December 2024.

363/24 Finance reports

To receive for approval:

- a) List of accounts for December Payment Schedule of £73,274.73
- b) Bank Reconciliation December 2024
- c) Balance sheet December 2024
- d) 3rd Quarter Budget Monitoring Report
- e) 3rd Quarter EMR Report

Recommendation – to receive the finance reports en block and approve.

364/24 Matters for discussion

Minutes of the **Finance and Policy Committee** held on **Monday 16 December 2024**, at Brackley Town Hall, Market Place, Brackley, NN13 7AB.

Present: Cllrs Bagot-Webb, Cartmell, Judd, King, Nash, Sharps, Tiller, Weaver, E Wiltshire, P Wiltshire and Young (Chair).

Officers: Town Clerk and Deputy Town Clerk

316/24 Apologies for absence

None.

317/24 Declarations of interest

Cllr E Wiltshire – Mayors expenses

Cllr Sharps – SNYE

318/24 Public participation

None.

319/24 Approval of minutes

On the proposition of Cllr Tiller, it was **RESOLVED** to:

approve the minutes of the meeting of the Finance & Policy Committee on Monday 18 November 2024.

320/24 Finance reports

On the proposition of Cllr King, it was **RESOLVED** to:

Receive and approve the finance reports en block.

- a) List of accounts for December Payment Schedule of £120,302.94
- b) Bank Reconciliation November 2024
- c) Balance sheet November 2024

321/24 Second Draft Budget

On the proposition of Cllr King, it was **RESOLVED** to:

approve the draft budget to enable public consultation via the Brackley Town Council website. The results of the consultation will be tabled at the Full Council meeting in January for the final approval of the budget.

322/24 Matters for discussion

None

Meeting closed: 19:44

Signed:

Dated:

PURCHASE DAYBOOK

Purchase Ledger for Month No 10

Order by Ref No

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Nominal Ledger Analysis			Analysis Description	
							Invoice Total	A/C	Centre		Amount
11/12/2024	719	719	STAFF	STAFF	22.25	0.00	22.25	4095	151	22.25	Agenda and 1 letter Recorded
11/12/2024	720	720	STAFF	STAFF	279.00	0.00	279.00	4500	501	279.00	E Wiltshire Expenses Dec 24
12/12/2024	INV513307	721	BCQ GROUP	BCQ99001	257.00	0.00	257.00	4510	501	257.00	Christmas Carol Booklets
15/12/2024	42	722	WADE	WAD99001	204.00	0.00	204.00	4365	701	204.00	Security EH Dec 24
15/12/2024	424002503534	723	WNC	WNC99001	295.00	0.00	295.00	4275	701	295.00	PremisesLicence 01/25-01/26
09/12/2024	SRP00038220	724	JESSETT	HOW99001	547.15	0.00	547.15	4086	281	547.15	Insurance For 20 High Street
17/12/2024	4134555145 A	725	TV LICENSING	TVL99001	169.50	0.00	169.50	4275	281	169.50	Tv Licence for Office
14/12/2024	140584	726	PARAGON	PAR99001	170.00	34.00	204.00	4550	601	170.00	Light Tower Christmas Market
18/12/2024	727	727	STAFF	STAFF	6.15	0.00	6.15	4550	601	6.15	Return Yellow Wellies Banner
16/12/2024	33012	728	INFINITE	INF99001	111.94	22.39	134.33	4385	351	31.98	compactor sacks
18/12/2024	30244996	729	CLERKS COUNCIL	CLE99001	15.50	0.00	15.50	4080	151	79.96	Extra Heavy Duty Bags
18/12/2024	730A	730	ROYAL	ROY99001	8.35	0.00	8.35	4095	151	15.50	Clerks & Council Direct Subs
17/12/2024	731	731	SPECTRA DISCO	SPE99001	145.00	0.00	145.00	4510	501	8.35	Postage Land registry Transfer
14/12/2024	424002504326	732	WNC	WNC99001	60.94	0.00	60.94	4550	601	40.00	PA System Carols
18/12/2024	249726	733	ANGLOTECH	ANG99001	135.95	27.19	163.14	4090	151	40.00	PA System Fireworks
10/12/2024	IN0363056	734	TUDOR	TUD99001	81.88	16.38	98.26	4251	201	65.00	PA System Christmas Market
19/12/2024	1378	735	ALL IN ONE LOCKSMITH	ALL99002	80.00	0.00	80.00	4250	281	60.94	OP2 Rent Jan 25-Apr 25
19/12/2024	1377	736	ALL IN ONE LOCKSMITH	ALL99002	130.00	0.00	130.00	4250	261	135.95	Printer Copies Dec24 -Jan 25
19/12/2024	1376	737	ALL IN ONE LOCKSMITH	ALL99002	390.00	0.00	390.00	4250	701	7.78	Extension Pole for Multi Tool
20/12/2024	738	738	WAITROSE	WAI99001	14.50	0.00	14.50	4510	501	74.10	Extension Pole for Multi Tool
14/12/2024	14434703	739	WAVE	WAV99001	1,895.33	184.63	2,079.96	4216	261	80.00	Latch Removal Office Door
20/12/2024	740	740	BOWERMAN	BOW99001	41.66	0.00	41.66	4218	151	130.00	Repair Broken Door Handle OFS
20/12/2024	1379	741	ALL IN ONE LOCKSMITH	ALL99002	110.00	0.00	110.00	4250	251	390.00	Repair AutoClose Front Door EH
23/12/2024	742	742	STAFF	STAFF	2.60	0.00	2.60	4095	151	14.50	Milk for Carols
										1,895.33	Water OFS Sep-Dec 24
										41.66	Rent of Car park Space Dec 24
										110.00	Repair Window TH
										2.60	1 letter deads Carpenter PI

Purchase Ledger for Month No 10

Order by Ref No

										Nominal Ledger Analysis			
Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description		
31/12/2024	113957	743	HYDRAMEX	HYD001	177.49	35.50	212.99	4200	201	39.39	Screen wash/Horn Switches		
22/12/2024	14469449	744	WAVE	WAV99001	283.55	56.71	340.26	4216	701	283.55	Washer for Skate Park		
31/12/2024	43	745	WADE	WAD99001	70.83	14.17	85.00	4365	701	70.83	Water EH Sept-Dec 24		
01/01/2025	INV-D-05975	746	CLOUDY IT	CLO99002	613.10	122.62	735.72	4061	151	613.10	Security Egerton Hall 28/12/24		
30/12/2024	34867692	747	O2	O299001	25.52	5.10	30.62	4100	261	25.52	Monthly IT-Jan 25		
04/12/2024	236	748	HUNN	HUN99001	216.00	0.00	216.00	4265	270	180.00	Monthly IT-Jan 25		
27/12/2024	8333	749	SHIELD MAINTENANCE L	SHI99001	667.34	133.47	800.81	4385	351	667.34	Welcome Pack		
23/12/2024	14292	750	HEALTH	HEA99001	2,391.74	0.00	2,391.74	4265	261	717.52	Empty dog waste bins Dec 24		
01/01/2025	751	751	STAFF	STAFF	34.20	0.00	34.20	4225	201	34.20	Cleaning Public Toilets TH		
01/01/2025	752	752	STAFF	STAFF	25.65	0.00	25.65	4225	201	25.65	Cleaning Public Toilets TH		
11/12/2024	GB47ZJFDABEI	753	AMAZON	AMA99001	29.16	5.83	34.99	4200	201	29.16	Cleaning Public Toilets Town C		
18/12/2024	GB488PHPABEI	754	AMAZON	AMA99001	3.56	0.71	4.27	4270	270	3.56	Mark Y Fuel/ Expenses Dec 24		
17/12/2024	GB877PAABEI	755	AMAZON	AMA99001	33.32	6.66	39.98	4550	601	33.32	Julie S Fuel/ Expenses Dec 24		
11/12/2024	GB47ZJOMABEI	756	AMAZON	AMA99001	235.96	47.19	283.15	4200	201	235.96	Charger Plug		
19/12/2024	GB48VCJABEI	757	AMAZON	AMA99001	73.50	14.70	88.20	4250	251	73.50	Roman Blind Cord Loft		
01/11/2024	200040721	758	SCREWFIX	SCR99001	35.29	7.06	42.35	4250	201	26.96	Coffee sleeves Carols/Events		
20/12/2024	200108038	759	SCREWFIX	SCR99001	1.31	0.26	1.57	4350	351	8.33	Portable jump starter		
19/12/2024	GB48A5Q9ABEI	760	AMAZON	AMA99001	30.05	6.01	36.06	4090	151	1.31	Toilet Seat TH		
02/01/2025	GB5110ABEI	761	AMAZON	AMA99001	-30.05	-6.01	-36.06	4090	151	26.96	LED Security Light		
05/01/2025	GB5336ZABEI	762	AMAZON	AMA99001	30.05	6.01	36.06	4090	151	8.33	Dust Mask		
										1.31	Washers		
										30.05	4 x Desk Calendars		
										-30.05	Credit for 4 x Desk Calendars		
										30.05	4 x Desk Calendars		

Purchase Ledger for Month No 10

Order by Ref No

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis			Analysis Description
								A/C	Centre	Amount	
02/01/2025	1449694	763	WAVE	WAV99001	60.72	5.50	66.22	4216	310	60.72	Water Town Centre Toilets Dec
03/01/2025	04385 29971192	764	CANVA	CAN99002	83.33	16.66	99.99	4080	151	83.33	Year Subscription to Canva
08/01/2025	765	765	BRACKLEY	BTC	28,937.81	0.00	28,937.81	4000	101	14,685.56	Office Salary Month 10
08/01/2025	766	766	HMRC	HMRC	10,351.79	0.00	10,351.79	4010	101	14,252.25	Estates Salary Month 10
08/01/2025	767	767	NCC	NCC001	10,026.79	0.00	10,026.79	4020	101	5,595.39	Office Tax NI Month 10
06/01/2025	768	768	ALPINE	ALP99001	1,340.00	268.00	1,608.00	4030	101	4,756.40	Estates Tax NI Month 10
02/01/2025	INV - 2686	769	YOUNGS	YOU99001	128.92	25.78	154.70	4265	261	360.00	Pensions Office Month 10
02/01/2025	11218053	770	FUEL GENIE	FUEL	315.66	63.13	378.79	4265	201	4,853.88	Pensions Estates Month 10
08/01/2025	771	771	STAFF	STAFF	17.50	0.00	17.50	4095	151	360.00	Cleaning all TH Dec 24
07/01/2025	MO48 IY	772	BT	BRI99001	143.73	28.75	172.48	4100	201	460.00	Cleaning all OFS Dec 24
08/01/2025	MO50 JL	773	BT	BRI99001	297.17	59.43	356.60	4100	251	360.00	Cleaning all EH Dec 24
08/01/2025	MO70 HO	774	BT	BRI99001	68.35	13.67	82.02	4100	701	160.00	Cleaning all Office Dec 24
08/01/2025	MO78 QA	775	BT	BRI99001	100.91	20.18	121.09	4100	281	128.92	Dry Cleaning Loft Nov/Dec 24
08/01/2025	107044	776	DIAL A BIN	DIA99001	307.50	61.50	369.00	4100	251	315.66	Fuel December 24
09/01/2025	44.0	777	WADE	WAD99001	102.00	0.00	102.00	4365	251	17.50	Postage Agendas x 5
09/01/2025	6871	778	JB EVENTS	JBE99001	95.00	19.00	114.00	4550	601	42.40	Broadband Unit
10/01/2025	779	779	SAINSBURYS	SAI99001	48.78	0.00	48.78	4225	201	42.40	Broadband OFS
31/12/2024	13057	780	ALTERNATIVE	ALT99001	88.25	17.65	105.90	4100	251	42.40	Broadband TH CCTV
13/01/2025	INV-0117	781	J AND R FARMING	JRF99001	1,500.00	300.00	1,800.00	4550	601	58.93	Broadband Office Jan
08/01/2025	782	782	STEPHEN STANLEY	STE99003	278.46	0.00	278.46	4002	101	68.35	Broadband EH January 2025
										42.18	Phone and broadband Office
										58.73	Phone and broadband TH
										307.50	Bins for fireworks
										102.00	Security TH 4/1/24
										95.00	Toilets fo Tractor Run
										48.78	Fuel
										88.25	Town Hall Alarms January 25
										1,500.00	Hire of Reindeer Xmas Market
										278.46	3 days work

Purchase Ledger for Month No 10

Order by Ref No

		Nominal Ledger Analysis									
Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
07/01/2025	INV- 9778	783	RIO WORKWEAR	RIO99001	345.70	69.14	414.84	4087	201	345.70	New Starter Uniform
14/01/2025	25.01.04	784	NIC	NIC99001	82.00	0.00	82.00	4265	281	22.00	Window Cleaning Office
14/01/2025	IN0365745	785	TUDOR	TUD99001	93.53	18.71	112.24	4350	351	60.00	Window Cleaning OFS
18/12/2024	U004663761	DDJAN01	PENINSULA BUSINESS	PEN99001	19.26	3.85	23.11	4085	151	93.53	Parts for Brush Cutters
02/01/2025	2254688	DDJAN02	YU ENERGY	YUE99001	31.81	1.59	33.40	4214	201	19.26	HR Month 9
02/01/2025	2254691	DDJAN03	YU ENERGY	YUE99001	9.46	0.47	9.93	4214	301	31.81	Electric Unit 1 December 24
02/01/2025	2254693	DDJAN04	YU ENERGY	YUE99001	124.97	6.25	131.22	4214	301	9.46	Town Street lights December 24
02/01/2025	2254689	DDJAN05	YU ENERGY	YUE99001	340.95	68.19	409.14	4214	281	124.97	Sensor for Town Street Lights
02/01/2025	2254694	DDJAN06	YU ENERGY	YUE99001	6.86	0.34	7.20	4214	301	340.95	Electric 20 High Street Dec 24
02/01/2025	2254692	DDJAN07	YU ENERGY	YUE99001	139.50	6.98	146.48	4214	310	6.86	Seasonal Lights December 24
02/01/2025	2287821	DDJAN08	YU ENERGY	YUE99001	1,522.45	304.49	1,826.94	4214	251	139.50	Town Centre Toilets December 2
04/01/2025	363822189/25	DDJAN09	TGP	TOT99001	645.30	129.06	774.36	4212	261	1,522.45	TH Electric December 24
05/01/2025	363865397/25	DDJAN10	TGP	TOT99001	670.63	134.12	804.75	4214	701	645.30	Gas OFS Dec 24
04/01/2025	363822255/25	DDJAN11	TGP	TOT99001	577.00	115.40	692.40	4212	251	670.63	Electric EH December 2024
10/12/2024	444911825	DDJAN12	LLOYDS	LB	9.63	1.93	11.56	4040	151	577.00	Gas TH December 2024
27/12/2024	V02301585271	DDJAN13	EE	EE99001	217.57	43.51	261.08	4100	201	9.63	Bank Charges 10/11/24-9/12/24
06/01/2025	U004702328	DDJAN14	PENINSULA BUSINESS	PEN99001	166.84	31.51	198.35	4085	151	217.57	Grounds team Mobile Phones Dec
07/01/2025	364073440/25	DDJAN15	TGP	TOT99001	883.72	176.74	1,060.46	4214	261	166.84	HR December 24
07/01/2025	364073759/25	DDJAN16	TGP	TOT99001	37.10	1.86	38.96	4214	201	883.72	Electric OFS December 24
07/01/2025	364073704/25	DDJAN17	TGP	TOT99001	70.99	3.55	74.54	4214	301	37.10	Electric Unit 2 December24
13/01/2025	505513	DDJAN18	SGW	SGW	90.00	18.00	108.00	4025	101	70.99	Electric Market Place December
										90.00	Payroll Month 9
TOTAL INVOICES										70,499.21	
										2,775.52	
										73,274.73	
VAT ANALYSIS CODE										F	@ 5.00%
										420.69	
										21.04	
										441.73	

Purchase Ledger for Month No 10

Order by Ref No

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	Nominal Ledger Analysis		
								A/C	Centre	Amount
			VAT ANALYSIS CODE	S @ 20.00%	14,787.20	2,754.48	17,541.68			
			VAT ANALYSIS CODE	VAT @ 0.00%	2,667.59	0.00	2,667.59			
			VAT ANALYSIS CODE	Z @ 0.00%	52,623.73	0.00	52,623.73			
TOTALS							70,499.21	2,775.52	73,274.73	

**Bank Reconciliation Statement as at 31/12/2024
for Cashbook 1 - Current Bank Accounts**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Current Account - 00059916	31/12/2024		669,888.58
Treasurers Account - 26055660	31/12/2024		6,510.00
Capital Account - 25225068	31/12/2024		405.58
Deposit Account - 00228866	31/12/2024		2,084,693.97
			<u>2,761,498.13</u>
<u>Unpresented Payments (Minus)</u>			<u>Amount</u>
21/08/2024 1286 Argos			-14.00
			<u>-14.00</u>
			2,761,512.13
<u>Unpresented Receipts (Plus)</u>			
			0.00
			<u>0.00</u>
			2,761,512.13
			Balance per Cash Book is :- 2,761,512.13
			Difference Excluding Adjustments is :- 0.00
<u>Adjustments to Reconciliation</u>			
17/01/2024 BACS FuelGenie			0.00
			<u>0.00</u>
			Unreconciled Difference is :- 0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

31st March 2023

31st March 2024

31st March 2023		31st March 2024
	Current Assets	
13,588	VAT Control A/c	13,989
7,296	Prepayments	0
2,110,298	Current Bank Accounts	2,761,512
0	Creditors	1,883
<u>2,131,182</u>		<u>2,777,384</u>
2,131,182	Total Assets	2,777,384
	Current Liabilities	
15,312	Creditors	0
3,163	Accruals	0
650	Receipts in Advance 2023/24	650
4,940	Receipts in Advance 2024/25	30
1,000	Damage Deposits	1,400
<u>25,065</u>		<u>2,080</u>
2,106,117	Total Assets Less Current Liabilities	2,775,304
	Represented By	
297,387	General Reserves	719,607
115,253	EMR - Town Hall	113,978
183,314	EMR - Capital Projects	183,314
69,982	EMR - Open Spaces	69,982
348,025	EMR - Skate Park	73,332
24,050	EMR - Town Centre	24,050
21,200	EMR - Cemetery	21,200
9,518	CIL	65,634
40,000	EMR - Vehicle Costs	40,000
57,913	EMR - WNC Toilet Refurb	57,621
293,579	s106 - Radstone Central Park	235,435
0	s106 - Foxhills Open Space	242,823
20,482	s106 - The Glebe	13,932
25,000	EMR - Egerton Hall	25,000
20,000	EMR - Old Fire Station	11,586
20,000	EMR - Public Toilets	20,000
50,000	EMR - Office & IT Infrastructure	23,362
25,000	EMR - Events	25,000
1,907	EMR - CCTV	1,907
0	s106 - Foxhills	220,330

02/01/2025

Brackley Town Council Current Year

15:55

Balance Sheet as at 31/12/2024

31st March 2023

31st March 2024

25,000	EMR Christmas Lights	9,665
1,677	EMR Brackley Flowerbeds	1,677
10,000	EMR The Loft	10,000
14,000	EMR Trees	14,000
432,292	s106 Cent.Park Play Equipment	432,292
539	s106 Turweston Road North	539
0	s106 Bronnley	4,569
0	s106 Foxhills LEAP	114,469
<u>2,106,117</u>		<u>2,775,304</u>

The above statement represents fairly the financial position of the authority as at 31/12/2024 and reflects its Income and Expenditure during the year.

Signed :
Chairman

Date : _____

Signed :
Responsible
Financial
Officer

Date : _____

Summary Income & Expenditure by Budget Heading 07/01/2025

Month No: 9

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
101	Payroll							
	Income	0	0	26,093	26,093			0.0%
	Expenditure	55,400	454,133	695,317	241,184		241,184	65.3%
	Net Income over Expenditure	<u>(55,400)</u>	<u>(454,133)</u>	<u>(669,224)</u>	<u>(215,091)</u>			
	plus Transfer from EMR	0	26,094					
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(55,400)</u>	<u>(428,039)</u>					
151	General Administration							
	Income	3,454	1,080,347	1,059,665	(20,682)			102.0%
	Expenditure	2,759	102,419	90,360	(12,059)	275	(12,334)	113.7%
	Net Income over Expenditure	<u>695</u>	<u>977,928</u>	<u>969,305</u>	<u>(8,623)</u>			
	plus Transfer from EMR	0	26,642					
	Movement to/(from) Gen Reserve	<u>695</u>	<u>1,004,570</u>					
201	Units							
	Expenditure	3,213	47,031	72,345	25,314	1,607	23,707	67.2%
	plus Transfer from EMR	0	0					
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(3,213)</u>	<u>(47,031)</u>					
251	Town Hall							
	Income	3,866	30,826	35,178	4,352			87.6%
	Expenditure	4,140	41,753	50,500	8,747	25,193	(16,446)	132.6%
	Net Income over Expenditure	<u>(274)</u>	<u>(10,927)</u>	<u>(15,322)</u>	<u>(4,395)</u>			
	plus Transfer from EMR	0	1,275					
	Movement to/(from) Gen Reserve	<u>(274)</u>	<u>(9,652)</u>					
261	Old Fire Station							
	Income	1,805	18,823	24,760	5,937			76.0%
	Expenditure	3,216	31,901	28,300	(3,601)	4,125	(7,726)	127.3%
	Net Income over Expenditure	<u>(1,411)</u>	<u>(13,078)</u>	<u>(3,540)</u>	<u>9,538</u>			
	plus Transfer from EMR	0	6,279					
	Movement to/(from) Gen Reserve	<u>(1,411)</u>	<u>(6,800)</u>					
270	The Loft							
	Income	778	9,949	13,200	3,251			75.4%
	Expenditure	516	4,053	5,680	1,627		1,627	71.4%
	Movement to/(from) Gen Reserve	<u>262</u>	<u>5,895</u>					
281	20 High Street							
	Expenditure	4,784	21,032	27,000	5,968		5,968	77.9%
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(4,784)</u>	<u>(21,032)</u>					
301	Town Centre							
	Income	603	11,316	14,680	3,364			77.1%
	Expenditure	17,707	43,614	44,500	886		886	98.0%
	Net Income over Expenditure	<u>(17,104)</u>	<u>(32,298)</u>	<u>(29,820)</u>	<u>2,478</u>			
	plus Transfer from EMR	15,335	15,335					
	less Transfer to EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(1,769)</u>	<u>(16,963)</u>					
310	Town Centre Toilets							
	Expenditure	1,063	9,188	15,300	6,112		6,112	60.1%
	plus Transfer from EMR	0	292					

Summary Income & Expenditure by Budget Heading 07/01/2025

Month No: 9

Cost Centre Report

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
	Movement to/(from) Gen Reserve	<u>(1,063)</u>	<u>(8,896)</u>					
351	Parks & Open Spaces							
	Income	240	67,315	45,712	(21,603)			147.3%
	Expenditure	10,113	406,479	149,906	(256,573)	3,033	(259,607)	273.2%
	Net Income over Expenditure	<u>(9,873)</u>	<u>(339,164)</u>	<u>(104,194)</u>	<u>234,970</u>			
	plus Transfer from EMR	5,700	356,406					
	less Transfer to EMR	0	43,117					
	Movement to/(from) Gen Reserve	<u>(4,173)</u>	<u>(25,875)</u>					
401	Cemetery							
	Income	1,800	20,243	23,000	2,757			88.0%
	Expenditure	130	1,790	4,300	2,510		2,510	41.6%
	Movement to/(from) Gen Reserve	<u>1,670</u>	<u>18,453</u>					
451	Grants & Donations							
	Income	0	10	0	(10)			0.0%
	Expenditure	0	26,750	31,030	4,280		4,280	86.2%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(26,740)</u>					
501	Civic							
	Income	0	100	0	(100)			0.0%
	Expenditure	246	6,016	9,880	3,864		3,864	60.9%
	Movement to/(from) Gen Reserve	<u>(246)</u>	<u>(5,916)</u>					
601	Events							
	Income	80	28,257	37,000	8,743			76.4%
	Expenditure	1,338	30,071	47,000	16,929	1,905	15,024	68.0%
	Movement to/(from) Gen Reserve	<u>(1,258)</u>	<u>(1,815)</u>					
701	Egerton Hall							
	Income	1,839	30,934	35,000	4,066			88.4%
	Expenditure	2,222	36,439	42,870	6,431	182,942	(176,510)	511.7%
	Movement to/(from) Gen Reserve	<u>(383)</u>	<u>(5,505)</u>					
801	Developers Fund							
	Income	220,330	633,738	0	(633,738)			0.0%
	less Transfer to EMR	220,330	633,738					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>					
	Grand Totals:- Income	<u>234,794</u>	<u>1,931,857</u>	<u>1,314,288</u>	<u>(617,569)</u>			<u>147.0%</u>
	Expenditure	<u>106,845</u>	<u>1,262,670</u>	<u>1,314,288</u>	<u>51,618</u>	<u>219,079</u>	<u>(167,461)</u>	<u>112.7%</u>
	Net Income over Expenditure	<u>127,948</u>	<u>669,187</u>	<u>0</u>	<u>(669,187)</u>			
	plus Transfer from EMR	21,035	432,322					
	less Transfer to EMR	220,330	676,854					
	Movement to/(from) Gen Reserve	<u>(71,346)</u>	<u>424,655</u>					

Detailed Income & Expenditure 3rd Quarter @ 75% Budget Report October 2024 - December 2024

151 General Admin Income	102.00% Up on Budget by 2%	
1076 Precept		Full Annual precent received
1090 Interest Received		£19645 against a budget of £6,000.00
151 General Admin Expenditure	113.70%	
4060 Office Equipment		Early Cancellation Fee for Citrix - no futher large expense expected
4061 IT Infastructure		New Computer System - Spend transferred from EMR
4080 Subscriptions		Subscriptions paid for the year - no further expense expected
4085 Professional Fees		HR support for Staff member
4086 Insurance		Insurance costs for year - no further expense expected
4090 Stationary		General Stationary

251 Town Hall Income	87.60% Up on budget by 12.6%	
1216 Recharge for Services		Income Received £3510.00 against budget of £4420.00
1250 Lettings Town Hall		Income Received £14604.00 against budget £11,000.00
1252 Wedding Income		Income Received £2452.00 against budget £2,000.00

251 Town Hall Expenditure	132.60%	
4100 Telephones		Broadband and Alarm Costs
4210 Rates		Rates paid for year no further expense
4214 Electricity		Increase in Electric Prices
4250 Maintenance & Repair		Committed Expenditure for Quinquennial Works to come from EMR
		Legionella Risk Assesments - New this year
4265 Cleaning		Increase in cleaning due to more hire
4275 Licences		Premises Licence paid for year
		Wedding Licence paid for 3 years

261 Old Fire Station Income	76.00% Up on budget by 1%	
1260 Lettings Old Fire Station		Income Received £5140.00 against budget £5,000.00
1311 Recharge for Services		Income Received £2316.00 against a budget of £2450.00

261 Old Fire Station Expenditure	127.30%	
4210 Rates		Rates paid for year no further expense
4212 Gas		Gas paid for 3 quarters
4214 Electricity		Increase in Electric Prices
4250 Maintenance & Repair		Legionella Risk Assesments - New this year
		Upgrade to CCTV System
		Replace Fire Alarm System
		Committed Expense to replace damaged guttering
4265 Cleaning		General Cleaning to community hall & public toilets
4275 Licences		Premises Licences paid for year

270 The Loft Income	75.40% Up on budget by 0.4%	
1245 Lettings The Loft		Income Received £9949.00 agaisnt a budget of £13,200.00

281 20 High Street Expenditure	77.90%	
4100 Telephones		Telephone & Broadband
4210 Rates		Rates paid for year no further expense
4250 Maintenance & Repair		Annual Alarm Maintenance no further expense

Legionella Testing no further expense

301 Town Centre Income	77.10%	
1300 Fair Rights		Annual Charge for Fair
301 Town Centre Expenditure	98.00%	
4345 Christmas Lights		New Christmas Light Scheme - spend came from EMR
351 Parks & Open Space Income	147.30%	no budget set
1602 s106 Income		Income £43,116.50 received from Candleford Court & Town Farm for Skate Park
1355 Angling Club		Annual Charge for Fishermen
1370 Allotments		Annual Charge for Allotments
351 Parks & Open Space Expenditure	273.20%	
4055 Architect/Legal Fees/Land Licence		Johnson Avenue Charges
4360 Skate Park		Ongoing charges for skate park - taken from EMR
4375 St James Lake Rent		Annual Charge paid for the year
401 Cemetery Income	88.00%	Up on Budget by 13%
1400 Burials		Income £17964.00 against a budget of £20,000.00
1405 Memorials		Income £2279.00 against a budget of £3000.00
451 Grants & Donations Expenditure	86.20%	
Community Grants Expenditure		Grants paid for year no further expense
601 Events Income	76.40%	Up on Budget by 1.4%
1105 Events Income		Income £28257.00 against a budget of £37000.00 Mercedes Sponsorship Pitch Fees for fireworks & Christmas Market
701 Egerton Hall Income	88.40%	Up on budget by 13.4%
1265 Lettings Egerton Hall		Income Received £30934.00 against a budget of £35,000.00
701 Egerton Hall Expenditure	511.70%	
4210 Rates		Rates paid for year no further expense - higher than budgeted for Remedial electrical works
4250 Maintenance & Repair		Replace Street Lights in carpark Disinfection of Water from legionella testing Repair to Karcher machine Design Ventilation System for remodel upstairs - spend taken from s106 Committed Expense £179,642.00 from s106 for Egerton Extension

3rd Quarter Income 147.0% / 100%

3rd Quarter Expenditure 112.7% / 100%

3rd Quarter Expenditure including EMR Trf 67.6% /100%

Underspend of 7.4%

NB: this % is lower because of s106 Income for Egerton Hall

NB: see above

Detailed Ear Marked Reserves (EMR)
3rd Quarter October 2024 - December 2024

	Opening Balance	Transfers	Details	Closing Balance
320 EMR-Town Hall	£ 115,252.78			
		£ 15,000.00	Year End Transfer	
		-£ 1,275.00	Replace Temp Sensor	£ 113,977.78
321 EMR-Capital Projects	£ 183,313.50	n/a		£ 183,313.50
322 EMR-Open Space	£ 44,982.00			
		£ 25,000.00	Year End Transfer	£ 69,982.00
323 EMR-Skate Park	£ 348,025.00			
		£ 33,116.50	s106 Town Farm	
		£ 10,000.00	s106 Candleford Court	
		-£ 3.50	Postage	
		-£ 27,550.00	Maverick	
		-£ 3,214.50	FJ Morris	
		-£ 4,941.00	Radstone Security	
		-£ 3,400.00	CCTV Set Up	
		-£ 216.50	WNC	
		-£ 1,608.00	CS2 Surveyors	
		-£ 97,390.20	Maverick	
		-£ 2,000.00	Spratt Endiocott	
		-£ 80,294.00	Maverick	
		-£ 1,008.00	CS2 Surveyors	
		-£ 1,008.00	CS2 Surveyors	
		-£ 70,992.55	Maverick	
		-£ 7,269.12	Maverick	
		-£ 1,224.00	Maverick	
		-£ 6,000.00	WNC	
		-£ 3,990.00	FJ Morris	£ 79,032.13
324 EMR-Town Centre	£ 24,050.00	n/a		£ 24,050.00
325 EMR-Cemetery	£ 13,200.00			
		£ 8,000.00	Year End Transfer	£ 21,200.00
328 EMR-CIIL	£ 9,518.25			
		£ 21,553.88	CIL Received 02/05/24	
		£ 34,562.29	CIL Received 04/11/24	£ 65,634.42
331 EMR-Vehicle Costs	£ 30,000.00			
		£ 10,000.00	Year End Transfer	£ 40,000.00
332 EMR- WNC Toilets	£ 57,912.82			
		-£ 292.00	Access Cables for CCTV	£ 57,620.82
			funds to go back to WNC when they ask	
336 EMR-Egerton Hall	£ 15,000.00			
		£ 10,000.00	Year End Transfer	£ 25,000.00
337 EMR-Old Fire Station	£ 10,000.00			
		£ 10,000.00	Year End Transfer	
		-£ 2,135.00	New Shutter for Window	
		-£ 6,278.51	Replace Fire System	£ 11,586.49

338 EMR-Public Toilets	£	10,000.00				
			£	10,000.00	Year End Transfer	£ 20,000.00
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339 EMR-Office & IT	£	15,000.00				
			£	35,000.00	Year End Transfer	
			-£	1,616.25	Cloudy IT	
			-£	5,515.00	Cloudy IT	
			-£	9,381.51	Cloudy IT	
			-£	1,051.00	Cloudy IT	
			-£	1,375.00	Cloudy IT	
			-£	4,667.00	PCS Business Systems	
			-£	360.96	PCS Business Systems	
			-£	2,484.68	Cloudy IT	
			-£	186.66	Amazon	
						£ 23,361.94
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340 EMR-Events	£	10,000.00				
			£	15,000.00	Year End Transfer	£ 25,000.00
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341 EMR-CCTV	£	907.00				
			£	1,000.00	Year End Transfer	£ 1,907.00
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343 EMR-Christmas Lights	£	0.02				
			£	25,000.00	Year End Transfer	
			-£	15,335.00	Sparks	
						£ 9,665.02
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344 EMR-Brackley Flowerbeds	£	-	£	1,677.00	Year End Transfer	£ 1,677.00
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345 EMR-The Loft	£	-	£	10,000.00	Year End Transfer	£ 10,000.00
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346 EMR-Trees	£	-	£	14,000.00	Year End Transfer	£ 14,000.00
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